

# Evidence

# Bundle

# 4

Evidence relating to  
**Paginated page 22:**

Telephone  
Conversation on  
Tuesday 5<sup>th</sup> July 2016

Company Report

## Companies House

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# VIP SECURITY SOLUTIONS LTD

Company number **08657465**

Date	Type	Description	View / Download
03 Mar 2015	GAZ2(A)	<b>Final Gazette</b> dissolved via voluntary strike-off	(1 page)
18 Nov 2014	GAZ1(A)	<b>First Gazette</b> notice for voluntary strike-off	(1 page)
05 Nov 2014	DS01	<b>Application to strike the company off the register</b>	(3 pages)
20 Aug 2013	NEWINC	<b>Incorporation</b> Statement of capital on 2013-08-20 <ul style="list-style-type: none"><li>• GBP 1</li><li>• MODEL ARTICLES - <b>Model articles adopted</b></li></ul>	(7 pages)

## Companies House

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# VIP SECURITY SOLUTIONS LTD

Company number **08657465**

- [Officers](#)
- [Persons with significant control \(https://beta.companieshouse.gov.uk/company/08657465/persons-with-significant-control\)](https://beta.companieshouse.gov.uk/company/08657465/persons-with-significant-control)

## Filter officers

☐

Current officers

[Apply filter](#)

**1 current officer / 0 resignations**

**L [REDACTED] R [REDACTED] Active**

Correspondence address

[REDACTED] East Sussex, United Kingdom, [REDACTED]

Role **Director**

Date of birth [REDACTED] 19[REDACTED]

Appointed on **20 August 2013**

Nationality **British**

Country of residence **United Kingdom**

Occupation **Bodyguard**

## Companies House

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# VIP SECURITY SOLUTIONS LTD

Company number **08657465**

Registered office address

[REDACTED] East Sussex, England, [REDACTED]

Company status

Dissolved

Dissolved on

3 March 2015

Company type

Private limited Company

Incorporated on

20 August 2013

## Nature of business (SIC)

To be provided on next annual return.

Evidence relating to  
**Paginated page 23:**

Letter Dated:  
Friday 8th July 2016

1 x Copy Letter





**Sussex Police**  
Serving Sussex

[www.sussex.police.uk](http://www.sussex.police.uk)

## Alcohol Harm Reduction Unit

Friday 8<sup>th</sup> July 2016

Mr. S. Brumwell,  
[REDACTED]  
[REDACTED]  
[REDACTED]  
East Sussex  
[REDACTED]

Dear Mr. Brumwell,

The Bay Tree Inn, Pelham Road, Seaford, East Sussex BN25 1EP

On Wednesday 29<sup>th</sup> June 2016 we met at Seaford Police Station, the purpose of the meeting being to discuss with you the serious concerns Sussex Police have about the way in which The Bay Tree Inn is being run and the incidents of crime and disorder taking place there. At the conclusion of the meeting it was agreed that you would provide us with the measures you would put in place at your premises to promote the four licensing objectives and reduce the number of incidents of crime and disorder, the threat to public safety and public nuisance taking place there.

However, when I spoke to you on Tuesday 5<sup>th</sup> July 2016 you were unable to tell me what these measures will be.

We have no confidence in the day to day operation of the premises and as the Premises Licence Holder you need to ensure that your Designated Premises Supervisor (DPS) exercises management and control of it. Having visited the premises on several occasions we have observed that the management of the premises falls below that which we would expect. It is our contention that the licensing objectives are not being promoted.

In the last three months there have been a number of instances of drunkenness both from customers, disorder, assaults involving varying degrees of injury and evidence of concerning levels of drug use within the premises. This summarises our concerns.

In order to rectify this situation we contend it is necessary to apply a number of conditions to the Premises Licence, as listed below:

Two SIA registered door staff will be employed at the premises from 21:00 hrs. until half an hour after the premises has closed on Fridays and Saturday's plus Bank Holidays, New Year's Eve and public holidays. In addition, at any time when a Temporary Event Notice is in operation and on any other occasion, subject to the DPS having conducted a written risk assessment or on other specific occasions when requested by Police. Please note, if the door staff are employed directly by either you or the DPS the person engaged in such employment must have a non-frontline SIA licence.

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System, operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.

- The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
- CCTV footage will be stored for a minimum of 28 days
- The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
- The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
- Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
- Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

(Please refer to PSDB publication 09/05; Home Office guidance relating to UK police requirements for digital CCTV systems).

We expect you to reduce your trading hours as follows:-

The opening hours shall be between 09:00 hrs to 00:00 hrs (midnight) Monday to Saturday

The supply of alcohol shall be between 10:00 hrs and 23:30 hrs on Monday to Saturday.

All staff will be trained in licensing law and the responsible sale of alcohol prior to commencement of selling alcohol; a staff training manual will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request.

An incident book will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request. This book shall be solely used for the purpose of recording incidents.

A refusals register will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request.

All staff shall have written authorisation from the Designated Premises Supervisor to permit them to sell alcohol.

Staff will contact the police as soon as is practicable if there is evidence of drug use or suspected drug use within the premises.



Zero tolerance notices in relation to drug use will be prominently displayed throughout the premises and a drugs policy will be drawn up and implemented by the management to the satisfaction of Sussex Police.

A Challenge 25 policy shall be in operation at the premises and staff will be suitably trained to implement this policy.

As you will be aware, conditions can only be applied to an existing Premises Licence via a Minor Variation or as a result of a Review of the Premises Licence by the Licensing Authority. We therefore expect a response to this letter no later than Thursday 14<sup>th</sup> July 2016 expressing your willingness or otherwise to submit a Minor Variation application.

It would be necessary for the premises to close for a period of time in order for you to implement the changes which will be brought about by the above conditions and changes in policy; this period of voluntary closure can be by negotiation,

In addition, we request that you submit an application to vary the Designated Premises Supervisor to a person who will be in day to day control of the premises, as we remain concerned about the ability of the current DPS to control and manage the premises.

Yours sincerely,

Sergeant Denham Vokins PS CV146  
Alcohol Harm Reduction Unit

101 extn 577352

[Denham.vokins@sussex.pnn.police.uk](mailto:Denham.vokins@sussex.pnn.police.uk)

Evidence relating to  
**Paginated page 24:**

Email Dated:

Monday 11<sup>th</sup> July 2016

1 X Email

## Rush Hannah DR403

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**From:** C. P. [REDACTED]  
**Sent:** 11 July 2016 14:51  
**To:** Rush Hannah DR403  
**Subject:** Moving on

Dear hannah,

Just an email to let you know what we are doing and have been doing to move forward. As you know we have 2 doorman now every Friday and Saturday night from 9pm till around 1.30 am. They work for a company called v.i.p security their phone number is [REDACTED] if you wish to Contact them. We also have photos of their badges if you want to have a look at them and Glenn could send them to you, their names are R. L. [REDACTED] and S. F. [REDACTED]. The service which they provide for us includes toilet checks every half hour and if anything is found they put it bags which they provide and date and time it and seal it which we then put in our safe until it's needed. These checks are also dated and put in a folder which is left behind our bar at all times. Also any accidents or Incidences which occur if they do the doorman will also deal with this in an appropriate manner and also record this in the folder too. Also if the doorman have any suspicion that anyone is dealing or taking drugs on the premises they will be searched and dealt with and the police will be called. Any further questions you feel I haven't covered please feel free to ring them. We also have posters in and around the pub including our toilets about drug abuse. We also have posted up about no glasses outside in the garden area after 11.30pm and the doorman also deal with this matter. We also have a response unit 24hr with v.i.p, if anything did happen in the day or night me and our staff have a panic button behind the that we can use and the guys will be with us. As you are aware there is no longer a pub watch but if and when this is up and running again we will be attending. Two of our main staff have been on holiday so our staff training will be starting as soon as our books have arrived from a Web site called [www.highfeild.co.uk](http://www.highfeild.co.uk) which enables us to staff train properly. Glenn and I will be doing the training for our staff. Myself and Glenn have also been online about training and also about how to look for drug evidence in toilets and the prevention of drug abuse if it does take place. With our cctv we have spoken to the company that provide us with our equipment and we've asked them to extend the length of time we can keep they said they could do this but the quality of the picture would not be great but they are still looking into this for us. I hope this has answered a lot of your questions but if you feel we have missed out on anything please don't hesitate to contact myself or Glenn or e mail me. Could you please forward this this e mail to Sgt Vokins so he has copy of this too, I will be sending a copy to Steve Brumwell also. We look forward to hearing back from you.

Glenn and C. [REDACTED]

Evidence relating to  
**Paginated page 25:**

Letter Dated:  
Wednesday 13<sup>th</sup> July  
2016

1 x Copy Letter



13/7/16

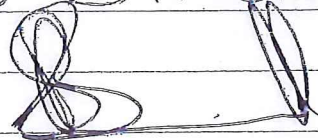
DEAR SARGEANT VOKINS,

FURTHER TO OUR  
MEETING OF 29 JUNE AND TELEPHONE  
CONVERSATION OF 5 JULY AND YOUR  
LETTER OF 8TH JULY. I CAN CONFIRM  
THE FOLLOWING STEPS HAVE BEEN TAKEN  
(PLEASE RECIEVE COPY OF EMAIL FROM  
GLEN BUNNILL TO HANNAH RUSH OUT LINING  
WHAT HAS BEEN DONE SO FAR)


WITH REGARD TO YOUR PROPOSED  
CHANGES TO THE LICENCE I AM  
TAKING LEGAL ADVICE AND WILL  
CONTACT YOU AFTER SAME HAS  
BEEN RECIEVED

I HAVE <sup>BEEN</sup> A PREMISES LICENCE HOLDER  
IN SEAFORD SINCE 11/11/1985  
AND HAVE ALWAYS TRIED TO PROMOTE  
THE LICENCING OBJECTIVES.

YOURS SINCERLY



STEVE BUNNELL

  
P.S. PLEASE CAN YOU GIVE ME  
THE NAME AND CONTACT  
DETAILS OF YOUR SUPERIOR.



Evidence relating to  
**Paginated page 26:**

Letter Dated:  
Friday 15<sup>th</sup> July 2016

1 x Copy Letter



**Sussex Police**  
Serving Sussex

[www.sussex.police.uk](http://www.sussex.police.uk)

## Licensing Department

15<sup>th</sup> July 2016

Mr. Glen Burvill,

Dear Designated Supervisor

**The Bay Tree, Pelham Road, Seaford.**

I write to you in your capacity as Designated Premises Supervisor for the above named premises.

I visited your premises on Friday 8<sup>th</sup> July 2016 and spoke to two males R [REDACTED] L [REDACTED] and S [REDACTED] W [REDACTED] who were wearing SIA badges and confirmed they were working in the capacity of Door supervision at your premises. They informed me that you were employing them directly and that they were not affiliated to any SIA company. This raises concerns because Police have previously advised you that unless you are registered with the SIA as a non front line operative you are unable to employ SIA door staff directly. You must be at least non front line SIA registered and in addition you would also need the insurance to allow you to employ door staff directly. Your only choices in this matter are to either register yourself as a non front line operative from the SIA and arrange suitable insurance or employ SIA staff from a reputable company who will have the necessary insurance and qualifications. This was also communicated to Mr Brumwell in writing.

Yours sincerely

Hannah Rush  
PC DR403  
Lewes District Licensing Officer

Evidence relating to  
**Paginated page 27:**

Letter Dated:  
Friday 22<sup>nd</sup> July 2016

1 x Copy Letter





**Sussex Police**  
Serving Sussex

[www.sussex.police.uk](http://www.sussex.police.uk)

## Alcohol Harm Reduction Unit

22<sup>nd</sup> July 2016.

Mr S. Brumwell.

RE: The Bay Tree, Pelham Road, Seaford.

Dear Mr. Brumwell.

I am in receipt of an email from C B dated the 11<sup>th</sup> July and a written letter dated 13<sup>th</sup> July from yourself in response to a letter I sent to you dated 8<sup>th</sup> July. As C is neither the premises licence holder nor the DPS she does not hold a formal position at the premises that is recognized by the licensing act 2003, however I am assuming that you are in agreement with her response. If this is not the case would you be kind enough to let us know immediately.

I note that not all of our concerns stated in the letter dated the 8<sup>th</sup> July have been addressed. I would therefore seek clarification on the following points.

I am aware that efforts have been made to provide the premises with SIA security. I further note that Mr Burvill has had issues with VIP security and the hiring of SIA staff directly by the premise and Police have offered advice on use of SIA security staff on several occasions. Therefore we seek clarification on which company you now intend to use in order to provide your security. Any bona fide company will provide you with a written contract detailing how many staff they will supply and on what dates and times. This will also cover liability and insurance information. Once you have obtained a contract, please provide a copy to the police licensing unit. As previously discussed, the provision of door staff at your premises is considered key by the police to ensure the licensing objectives of prevention of crime and disorder and public safety are promoted, we would expect you to provide proof that this provision is in place by Monday 1<sup>st</sup> August, 2016

C B also made mention in her email of the 11<sup>th</sup> July that improvements were due to be made to the CCTV system including increasing the amount of time the hard drive stores the recorded images; the time period being increased to 28 days by compressing the images. By adopting this method the quality of the images will be compromised. In this case a new system may need to be considered to promote the licensing objective of prevention of crime and disorder. The images should be of good enough quality that they would assist the Police in the prevention and detection of crime. The compressing of images and the subsequent result was explained to you by Mr. Masters at the meeting of 29<sup>th</sup> June 2016. Could you please also confirm by 1<sup>st</sup> August, when this upgrade will take place?

In addition, I note that work was planned to be carried out on the two outside CCTV cameras in the garden area, plus the installation of a rear garden light. Can you please confirm whether the work has been undertaken yet and if not, a time scale for this work to be completed?

Neither the email of the 11<sup>th</sup> nor the letter of the 13<sup>th</sup> July make mention of our request for variations to your licence nor has any comment been made regarding the removal of the DPS.

As previously outlined, the police have significant ongoing concerns in relation to the manner in which the Bay Tree is being managed, and the failure of the management to promote the licensing objectives. We previously requested responses to our letter of 8<sup>th</sup> July by 14<sup>th</sup> July, however, a number of our concerns have not been addressed in your responses and therefore we require a full comprehensive response, as outlined above, by Monday 1<sup>st</sup> August.

Yours sincerely.

Sergeant Denham Vokins PS CV146  
Alcohol Harm Reduction Unit  
101 extn 577352  
[Denham.vokins@sussex.pnn.police.uk](mailto:Denham.vokins@sussex.pnn.police.uk)

Hard copies delivered to:

The Bay Tree  
Pelham Road,  
Seaford.  
BN25 1EP





Evidence relating to  
**Paginated page 28:**

Letter Dated:  
Friday 22<sup>nd</sup> July 2016

1 x Copy Letter  
from  
Barwells  
Quality Solicitors



**Quality Solicitors  
Barwells**  
Established 1896

COMMERCIAL/CONVEYANCING  
DEPARTMENT  
10 Sutton Park Road  
Seaford  
East Sussex, BN25 1RB  
Tel: 01323 875024  
Fax: 01323 890108  
DX: 38900 Seaford  
QSBCommercial@barwells.com  
[www.qualitysolicitors.com/barwells](http://www.qualitysolicitors.com/barwells)

Sergeant Denham Vokins PS CV146  
Alcohol Harm Reduction Unit  
Sussex Police Headquarters  
Church Lane  
Lewes  
East Sussex BN7 2DZ

Our Ref: PMC/KT/[REDACTED]

Your Ref: Sergeant Denham Vokins PS CV146

22 July 2016  
(Dictated 21 July 2016)

Dear Sergeant Vokins

#### Licence Queries with Sussex Police

I write to advise that I have been instructed by [REDACTED] of [REDACTED], Seaford and by Mr Steven Brumwell of the Bay Tree Inn, Seaford regarding recent correspondence and meetings which have occurred relating to concerns that Sussex Police have in respect of the Premises.

We have spoken to S L [REDACTED] at the Local Authority to advise her of our involvement in this matter. We are intending to instruct Counsel to advise upon certain matters which have been raised and we shall also be writing to you in detail upon specific instances.

We are due to receive an email from [REDACTED] by the 22 July which will form the basis of our instructions to Counsel. The writer will be arranging to instruct Counsel prior to this weekend but it is likely that Counsel's opinion will be received after the writer has left for his holiday and the writer is not due to return until the 15 August and, therefore, we are anticipating writing to you at that point.

Yours sincerely

[REDACTED]

PAUL CHALONER  
QualitySolicitors Barwells

Directors (May also be referred to as Partners): David George / Tim Morgan / Bill Elliott / Andrews Woods (non lawyer) / Stephen Ash / Nicola Jones / Paul Chaloner.  
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